

wallspace

Rental Terms and Conditions

Rental Periods

Weekly

All art from Wallspace is rented and invoiced on a weekly basis. The rental period begins on the day of pick-up and continues for seven days. For example, if you were to pick up your art order on a Tuesday, the art would be due back on the following Monday.

Additional weeks are billed at the rate of 50% of the first week rental.

First Week Full Price

Second Week 50% Discount

Third Week 50% Discount

Fourth Week Free of Charge

Payments

For all art orders whether paying by credit card or by check a valid "Certificate of Insurance", which lists Wallspace as "additional insured" and "loss and payee" must be provided.

The Certificate of Insurance must be valid for at least 2 weeks after the agreed rental period.

Credit Cards:

All orders paid by credit card must be accompanied by a credit card authorization form, copies of both sides of the credit card and a copy of the cardholders drivers license.

The credit card authorization form authorizes Wallspace to bill the card for rental charges, late charges, handling charges and/or loss and damage charges. Deposits will be run as a "HOLD" on funds. If the art order is returned on time without any loss or damages, the hold will be released. If the art is lost, damaged and/or returned late, Wallspace will notify the cardholder and/or the set decorator / coordinator of the fees involved before the charges are placed on the card.

Checks:

If paying by check all checks must be made payable to Wallspace.

A separate deposit check and a rental check are required for all art orders.

Company checks only will be accepted, no personal checks, with the payor's name and address imprinted on the check by the check manufacturer. A check number must also be imprinted on the check.

The name of the financial institution should also be imprinted on the check and checks only from USA are accepted.

Deposit checks will be returned upon complete return of the art order only when determined no rental charges, late charges, handling charges and/or loss and damage charges or late charges have been incurred.